

# MONATE LIQUOR CONSULTANTS

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## DOCUMENTS REQUIRED SECT 19 OF THE LIQUOR ACT 27 of 1989 (NEW APPLICATION LIQUOR LICENSE)

### DOCUMENTS REQUIRED

- a) 1 Certified copy of I.D
- b) Lease Agreement or Title deed or letter of consent from property owner
- c) Menu
- d) Layout plan of premises
- e) Tax Clearance Certificate
- f) Photos of premises (inside and outside)
- g) Neighbours Consent
- h) Councils Consent (Ward/ Tribal Authority / Municipality)

### IF APPLICANT IS A COMPANY

- a) Company registration documents
- b) Resolution letter (if more than 1 director)
- c) All directors ID copies certified
- d) Tax Clearance Certificate of company

### NOTE:

**IF PREMISES FALLS UNDER A TRIBAL AUTHORITY – A LETTER FROM THE TRIBAL AUTHORITY IS REQUIRED.**

**No incomplete applications can be submitted.**

### PROCEDURE

I can only submit an application on the first Friday of every month provided that the Gazette notification was done about two weeks prior to submission date.

Advertise in the Provincial gazette

Pay application fee

**Submit Form 1**, Application and gazette advert to Local Magistrate Office.

After 42 days, I can request the Designated Police Officers report which is also send through to the North West Liquor Authority together with the application.

It takes about average 4 months from date of submission to NWLA for feedback.

My fee is R14500.00 and payable in 3 payments as follows;  
R7000.00 to start with application including Gazette advert  
R5000.00 when I submit application to Local Magistrates Office  
R2500.00 UPON RECIEVAL OF FEEDBACK FROM NWLA

Note: all costs included.

I will come to your premises to collect the documents, take photos and do the description, this is when the deposit is payable and relevant forms are signed.

Let me know if you need any more information.

Kind Regards

Maria  
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