



COMPANY PROFILE
&
TRAINING PORTFOLIO
2014

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COMPANY
OFFICE

Branches

HEAD OFFICE – C E O: LIESEL JACOBS

CELL: 084 588 1250

8 Essex Rd, Howick, 3290

TEL: 087 808 7385 / 033 – 330 3533

FAX: 0865 117 688

EMAIL: info@globaltraining.co.za

PIETERMARITZBURG - MANAGER: TESS VAN ROOYEN

CELL: 083 789 64 74.

50 Winston Road, Gate 0, PMB.

TEL: 087 808 5315 / 033 – 345 69 43

FAX: 0865 117 687

EMAIL: pmb@globaltraining.co.za

PINETOWN – MANAGER: NATASHA MOTHILALL

CELL: 084 588 6363

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TEL: 087 808 5313 / 031 - 709 27 13

FAX: 0865 117 686

EMAIL: dbn@globaltraining.co.za

KLERKSDORP - MANAGER: MANDY HUGHES

CELL: 071 453 4684

7 Abrahamson Street, Flamwood, Klerksdorp

TEL: 087 808 5314 / 018 – 468 12 44

FAX: 086 541 8725

EMAIL: klerksd@globaltraining.co.za

CAPE TOWN - MANAGER: HELMA VIVIERS

CELL: 079 962 4669

Block F, Section 25, Golf Air Park

Cnr Modderdam & Pallotti Road

Airport Industria

TEL: 087 802 6082/021 – 934 3833

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EMAIL: ctown@globaltraining.co.za

JOHANNESBURG - MANAGER: LIZETTE STROEBEL

CELL: 061 739 1611

63 Modderhill Road, Edleen, Kempton Park, JHB

TEL: 087 809 3150/011 – 976 2372

FAX: 086 544 9020

EMAIL: jhb@globaltraining.co.za

RISK DIVISION – MANAGER: MARTHIN JACOBS

CELL: 082 452 1075

BASED AT HEAD OFFICE AND OPERATES IN THE WHOLE OF KZN.

TEL: 087 808 7385 / 033 – 330 3533

FAX: 0865 117 330 / 0865 117 684

EMAIL: info@globaltraining.co.za

GLOBALTRAINING COMPANY

Company Info & Accreditations

Co. Registration Number:	2001/035536/23
VAT Number:	4930194297
Workman's Compensation:	0376-509-2300
Income Tax Number:	9090/284/14/3
SDL Number:	L250746486
UIF Number:	U250746486
PAYE / LBS Number:	7250746486
Members:	Marthin Jacobs, Liesel Jacobs
Chief Executive Officer:	Liesel Jacobs - C E O
Accreditation:	

Transport Seta (TETA)
Lifting Equipment
Dangerous Goods Transportation
Accreditation Number: TETA - 08 – 139

Construction Seta
Earthmoving Equipment
Accreditation Number: 3R35125

AgriSeta: Brushcutter & Chainsaw

Department of Labour
First Aid Courses: Level 1-3
Accreditation Number: DOL - CI 373
Lifting Equipment: Forklifts & Cranes
Accreditation Number: DOL - 289

KZN Municipal Database
ZNT NO: BETG 304 ZNT

Company Postal Address

PO Box 513
Msunduzi, Post Office
Liberty Mall, 3231

Company Telephone

H/O	087 808 7385 / 033 - 330 35 33
PMB	087 808 5315 / 033 - 345 69 43
DBN	087 808 5313 / 031 - 709 27 13
KLD	087 808 5314 / 018 - 468 12 44
CPT	087 802 6082 / 021 – 934 38 33
JHB	087 809 3150 / 011 – 976 23 72

E-mail

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Website

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About Global Learning Services

Global Learning Services lives by the ethos, individual performance enhancement in every sphere of training, maximizing the potential of every employee, reducing the risk of injury and damage to property.

GLS has an all to clear understanding of the consequences of operating outside of the legally mandated requirements when recruiting personnel, our clients have benefited from both our Risk Division's attention to detail and cost and the resultant training by our Training Division.

We are the experts in the field of training and development, as well as being placed in the opportune position of risk assessment. Our teams of well-trained instructors engage the delegates on a level that they are comfortable, discussing the everyday scenarios and putting our invaluable training into context, which makes for better retention of the knowledge we impart.

Our training is based on the corner stone of good governance in accordance with our accreditation requirements as well as a healthy respect for the Health & Safety Act.

All our training material is compiled using a modular competency system in line with the NQF, ensuring that effective training is implemented.

Meet the Global Family: (to name a few)

IVS Bidvest Group	Defy	Hullet Aluminium	Illovo Sugar
Nampak	ABI/SAB	PG Bison	Tolcon Group
Manline	Natal Witness	Clicks	SAMSA
Eskom	Sasko	Panaar Seeds	Cibapac
Game Stores	Senwes	Unilever	Bidvest Foodservices
Barloworld Logistics	SA Express	Nestle	The Cold Chain

A diverse group of large to small to medium organisations who rely on our expertise and trust us to ensure that they are continually abreast of current and new legislation and successfully trained in order to achieve maximum productivity.

You are safe in the knowledge that Global Learning Services is an all encompassing service provider that will ensure that all mandatory training is successfully carried out in accordance with current legislation.

GLS will endeavor to ensure that your existing Health & Safety and or training Department is optimally complimented by our excellent Risk Division as well as our Training Division.

BB-BEE

Global Learning Services is committed to broad-based black economic empowerment and is a LEVEL 4 contributor.

To achieve this policy statement, management has set the following objectives:

- *Achieving the goals laid out in our BBEE strategy document (set by IQAD)*
- *Focussing on the 7 areas of the balanced scorecard*
- *Achieving a rating of 65%*

COMPANY INFORMATION

Legislation Mandated Training

FIRST AID COURSES

- 🌐 Buddy Aid
- 🌐 First Aid Level 1: US ID: 119567
- 🌐 First Aid Level 2
- 🌐 First Aid Level 3

DANGEROUS GOODS COURSES

- 🌐 Dangerous Goods Transportation: US ID: 123259
- 🌐 Dangerous Goods Handling: US ID: 259620
- 🌐 Dangerous Goods Seminars

HEALTH & SAFETY COURSES

- 🌐 Safety Committee
- 🌐 General Health & Safety/ Safety Induction Course
- 🌐 Health & Safety Representative: US ID: 259622
- 🌐 Incident /Accident Investigation
- 🌐 Hazard Identification and Risk Assessment (HIRA)
- 🌐 Advanced Health & Safety (Incident Inv. + Safety Rep.)
- 🌐 Occupational Health & Safety Act (OHASA)
- 🌐 Technical Safety
- 🌐 Environmental Safety
- 🌐 Stacking & Storage Regulations
- 🌐 Construction Regulations
- 🌐 Working at Height: US ID: 229998
- 🌐 Ladder Safety
- 🌐 Lockout Procedures
- 🌐 Fall Protection Planning (How to develop a Fall Protection Plan)
- 🌐 SHERMTRAC
- 🌐 Health & Safety for Junior Managers
- 🌐 Health & Safety for Senior Managers

FIRE FIGHTING COURSES

- 🌐 Breathing Apparatus
- 🌐 Fire Fighting Level 1: US ID: 252250
- 🌐 Fire Fighting Level 2: US ID: 12484
- 🌐 Fire Marshall (Emergency Co-ordinator Training)
- 🌐 Fire Warden

COMPANY OF NZ

Lifting Equipment Training

- 🌐 Forklift Truck - Code F1 – 4: US ID: 8038 & 242974
- 🌐 Reach Truck - Code F5: US ID: 242972
- 🌐 Pedestrian Controlled Stacker – Code F6 & F7: US ID: 242981
- 🌐 Order Picker – Code F8 & F9: US ID: 242972
- 🌐 Side Loader – Code F10
- 🌐 Rough Terrain Truck - Code F11: US ID: 260762
- 🌐 Powered Pallet Stacker – Code F12: US ID: 242981
- 🌐 Very narrow aisle lift truck, non-elevating cab, to service all levels – Code F13: US ID: 242972
- 🌐 Very narrow aisle lift truck, elevating cab, to service all levels – Code F14: US ID: 242972
- 🌐 Rail mounted stacker lift truck with non-elevating cab – Code F15: US ID: 242972
- 🌐 Rail mounted stacker lift truck with elevating cab – Code F16: US ID: 242972
- 🌐 Overhead Gantry Crane – Code C30 – Pendant Control: US ID: 242976
- 🌐 Overhead Gantry Crane - Code C31 – Cab Control: US ID: 242976
- 🌐 Mechanical Lifting Equipment / Hoist – Code C54: US ID: 244407
- 🌐 Truck Mounted Crane - Code C32: US ID: 242978
- 🌐 Telescopic Boom Handler – Code C46: US ID: 260781
- 🌐 Basic Rigging and Slings
- 🌐 Lifting Equipment - Visual Safety Inspection
- 🌐 Mine Lifting Equipment - Visual Safety Inspection
- 🌐 Cherry Picker / Aerial Platform (MEWP) - Code C53: US ID: 243272
- 🌐 Monitor and Control the Safety and Operations of MEWP's – Code C53: US ID: 243273
- 🌐 Hydraulic Mobile Cranes up to 50 tons: US ID: 116254
- 🌐 Hydraulic Mobile Cranes Exceeding 50 Tons: US ID: 242982
- 🌐 Tail lift

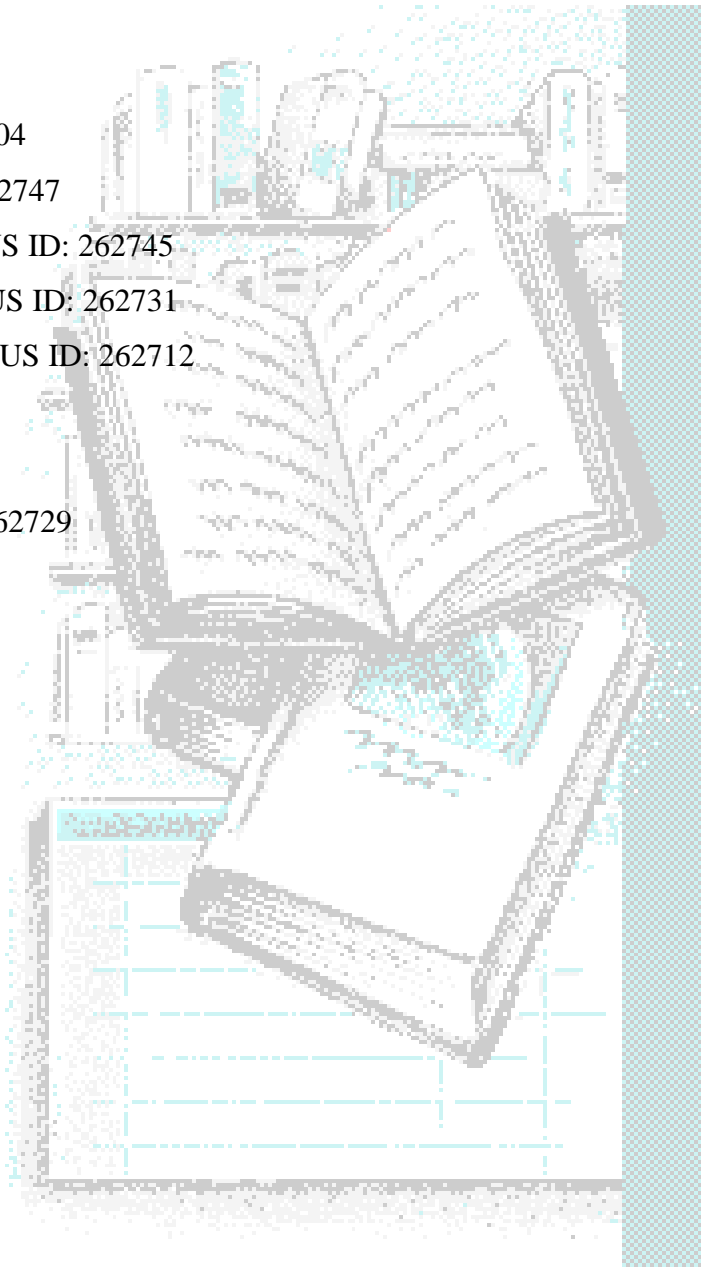
COMPANY
OFFICE

Driver Training

- 🌐 Defensive/Advanced Driving Skills
- 🌐 Skid Control (with Skidpan practical)
- 🌐 Basic Driving Skills (K53 & Road Rules / Signs)
- 🌐 Anti Hijack – Driver
- 🌐 Anti Hijack Seminar
- 🌐 Code 8 to Code 14 Driver Evaluation
- 🌐 4 x 4 Driving Skills

Plant and Mobile Machinery Training

- 🌐 Tractor Course: US ID: 262804
- 🌐 Front End Loader: US ID: 262747
- 🌐 Articulated Dumper Truck: US ID: 262745
- 🌐 Rigid Body Dumper Truck: US ID: 262731
- 🌐 Bob Cat / Skid Steer Loader: US ID: 262712
- 🌐 TLB: US ID: 262727
- 🌐 Grader: US ID: 262735
- 🌐 Tracked Bulldozer: US ID: 262729
- 🌐 Excavator: US ID: 262744
- 🌐 Refuge Truck
- 🌐 Walk Behind Roller
- 🌐 Ride on Roller



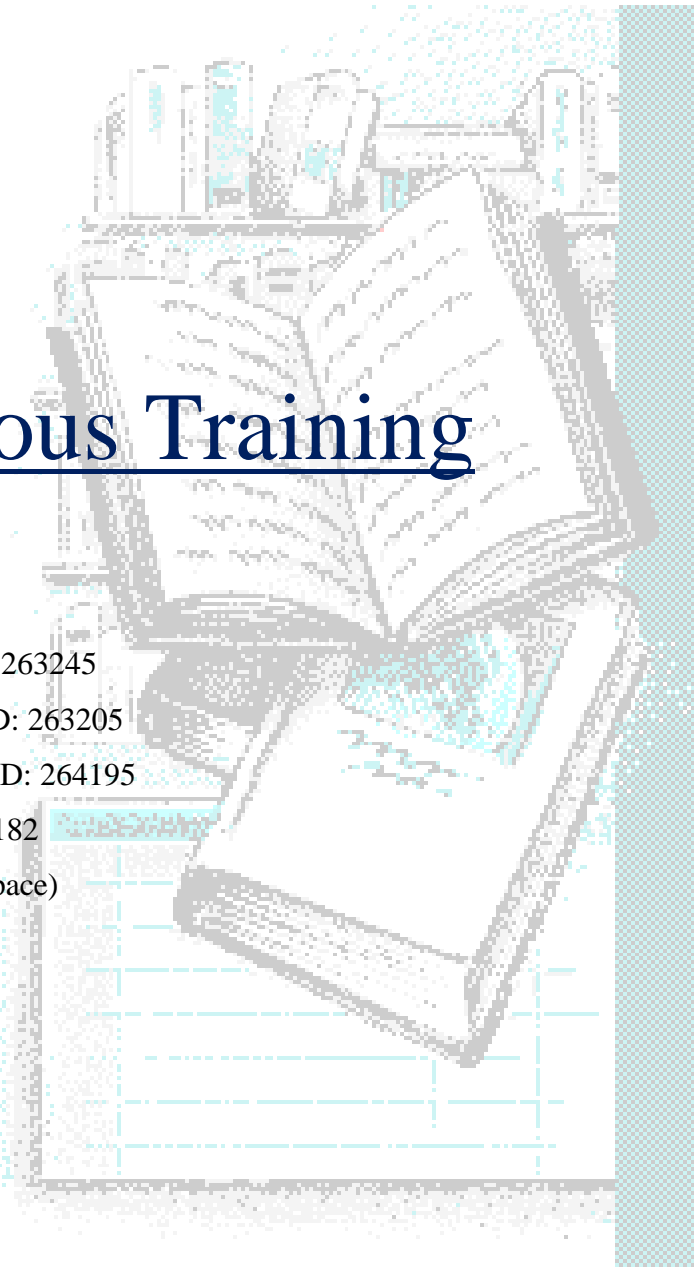
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Soft Skills Training

- 🌐 Customer Service Excellence
- 🌐 Leadership Skills
- 🌐 Delegation Principles
- 🌐 Motivational Skills
- 🌐 Supervisory Skills
- 🌐 Selling Techniques
- 🌐 Radio Techniques
- 🌐 Telephone Techniques
- 🌐 Communication Skills
- 🌐 Time Management
- 🌐 Secretarial Skills
- 🌐 Basic Life Skills
- 🌐 Dynamic Management

Miscellaneous Training

- 🌐 Power Tool Safety
- 🌐 Aids Awareness
- 🌐 Basic Scaffolding: US IS: 263245
- 🌐 Scaffold Inspection: US ID: 263205
- 🌐 Chainsaw Operation: US ID: 264195
- 🌐 Brush Cutter: US ID: 264182
- 🌐 Vessel Entry (Confined Space)
- 🌐 Basic Warehousing



COMPANY
OFFICE

Risk Division

As an extension of the Global Learning experience, GLS now brings with it the added advantage of an innovative Risk Division. The Risk Divisions core business is that of Occupational Health and Safety Act compliance.

The alarming increase in litigation and fines against organisation's, which have not complied with the Act; have resulted in higher volumes of insurance claims, and premiums. The risks and direct costs of those risks are far from negligible.

In order to ensure that high safety standards and cost effective production are maintained, an effective Risk Control Management process, individually tailored to a specific industry/company's profile, is needed.

Global Learning Services Risk Division has meticulously researched an effective Risk Control formula, which will effectively reduce the risk, involved in effective personnel management. Risk Division offers two primary services, the first being the Risk Consultancy which assists with specific areas of concern within an organisation. The second is a Monthly Consultation Package which essentially incorporates GLS into the organizations' existing safety program or alternatively introduces a Safety Management Program into an environment that does not have one.

Our company is about RESULTS! Delivering results based on the clients needs and objectives. Global Risk Consulting is a solid and high performing investment into your business. All our consultants are highly experienced, hands on, Risk Practitioners ensuring that you get professional support, service and advice, but more importantly, a favorable return on your investment.

Risk Consulting Services

Our Consulting Services are tailor made for clients requiring assistance in certain fields of expertise or where there is a problematic area within their safety system. This service is purely done by coming in, auditing, reporting and making recommendations. The client is then left to implement the corrective action.

- ① Risk Assessments & Audits – OHASA legislated
- ① Occupational Health & Safety System Design
- ① Legal Compliance Auditing
- ① Incident/Accident Investigation
- ① Company Written Safe Work procedures
- ① Training Course Development
- ① Safety Equipment Inspections
- ① Lifting Equipment Inspections
- ① Fire Equipment Inspections
- ① Fall Protection Plan (Audits & Assessments – Construction Industry Regulation)
- ① Fire Evacuation Systems

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Monthly Consultation Packages

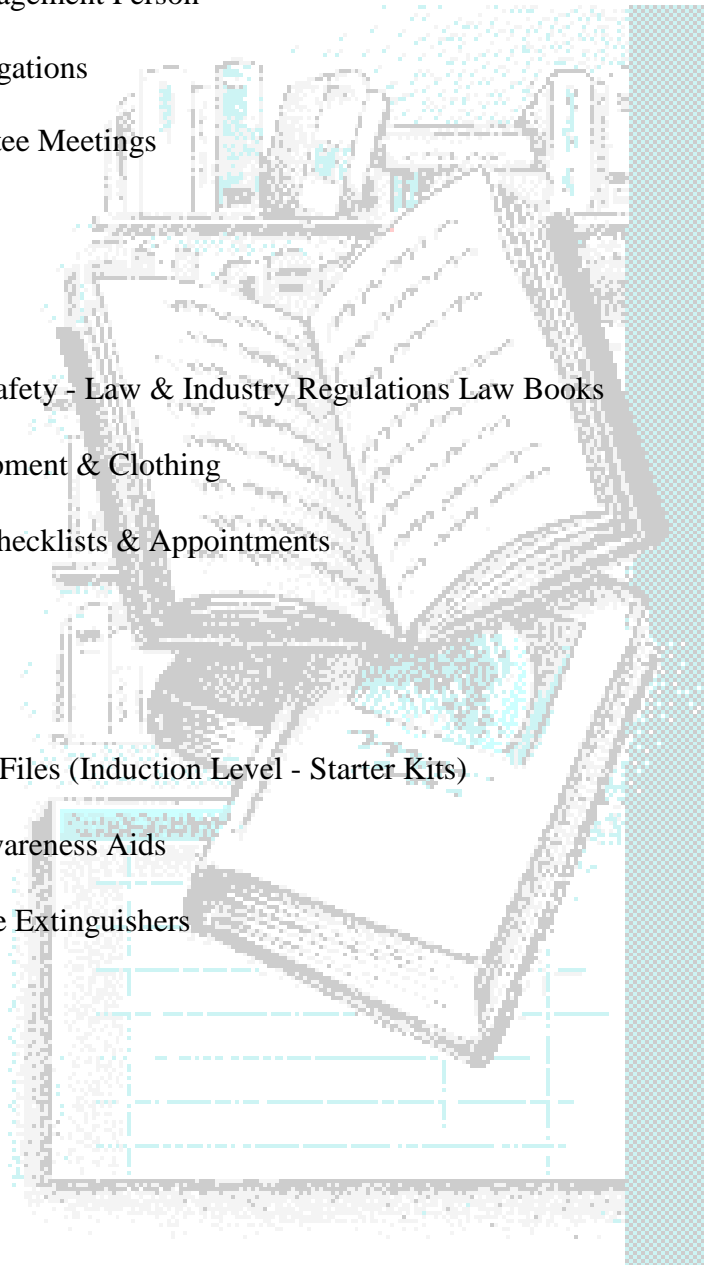
We offer a number of Monthly Consultation packages for clients who feel that they do not have the resources to implement and maintain a Safety or Legal Compliance system. This service is provided with a comprehensive safety program maintenance system that ensures a total quality legal compliance system that will be held in high esteem in the event of an intended prosecution by the Department of Labour.

- ① Risk System: Implementation & Management
- ① Health & Safety System: Implementation & Management
- ① Monthly Inspection and Record of Equipment
- ① On going Safety Awareness Programme Implementation
- ① Monthly Compliance Audits
- ① Safety Equipment Usage & Control
- ① In House Training: “Management Person”
- ① Incident/Accident Investigations
- ① Health & Safety Committee Meetings

Products

- Occupational Health & Safety - Law & Industry Regulations Law Books
- Personal Protective Equipment & Clothing
- Legislated Documents, Checklists & Appointments
- Legislated Permits
- Regulation Signage
- OHSAS 18001 Aligned Safety Files (Induction Level - Starter Kits)
- Wall Charts & Visual Awareness Aids
- Floor Demarcation & Fire Extinguishers

COMPLIANCE COMPANY



Administrative Procedures

COMPANY
OFFICE

- 🌐 **Quotations**
All quotations submitted are tailored to suit each Client's special needs and requirements (on site, after hrs, rental of equipment etc). The quotation is valid for 15 days from date of issue.
- 🌐 **Bookings**
All training booked is confirmed via a booking confirmation which is completed by your sales consulted and forwarded to you for confirmation, once signed and returned a VAT invoice will be issued immediately.
- 🌐 **Cancellations**
Cancellations or postponements of training must be received in writing 5 working days prior to the course/seminar. A cancellation or postponement fee of 100% will be levied should written cancellation not be received.
- 🌐 **Invoicing:**
An invoice is issued upon receipt of the booking confirmation. Said invoice is forwarded immediately thus negating payment.
- 🌐 **Payment:**
Payment secures the delegates position in a particular course.
- 🌐 **Certificates:**
These are issued within a week after completion of training to successful delegates, subject to payment having been received.
- 🌐 **Claims – SETA**
According to the SERVICE SETA & TRANSPORT SETA (TETA) you are entitled to claim for training undertaken through Global Learning Services. Should you need assistance in this regard please do not hesitate to contact your local Global Learning Services Branch Manager.

