

Individuals

Trusts

close Corporations

Companies

Services Module

Individuals

- ✓ Annual Tax Return
- ✓ Provisional Tax Returns
- ✓ Monthly Bookkeeping (Sole Proprietor)
- ✓ Monthly Management Packs (Sole Proprietor)
- ✓ Income and Expense Statements (Sole Proprietor)
- ✓ Drafting of Last Will and Testament
- ✓ Executors Appointment of Deceased Estates
- ✓ Tax and Estate Planning

Trusts

- ✓ Formation of new Trust
- ✓ Amendment to existing Trust Deed
- ✓ Services as Independent Trustee
- ✓ Provisional Tax Returns
- ✓ Corporate Tax Return
- ✓ Annual Financial Statements
- ✓ Tax Consulting
- ✓ Monthly Bookkeeping
- ✓ Monthly Management Packs
- ✓ Tax and Estate Planning

Companies

- ✓ Corporate Tax Return
- ✓ Provisional Tax Returns
- ✓ VAT, PAYE and UIF Returns
- ✓ Workmans Compensation Commissioner returns
- ✓ Statistics SA Quarterly Reporting
- ✓ Payslips and monthend payroll reporting
- ✓ EMP501 Reconciliations
- ✓ RPS Certificates
- ✓ Annual Financial Statements
- ✓ Internal Systems Audit
- ✓ Independent Review
- ✓ Audit of Attorneys Trust Account
- ✓ Audit of MDP Claims
- ✓ Motor Industry Development Program rebates
- ✓ Tax Consulting
- ✓ Monthly Bookkeeping
- ✓ Monthly Management Packs
- ✓ Budgets and Forecasting
- ✓ Business Valuations
- ✓ Business Plans
- ✓ New Company Registrations
- ✓ Company Secretarial Services
- ✓ Amendments to registration documents with CIPC
- ✓ CIPC Annual returns
- ✓ Restoration of deregistered company
- ✓ Tax and Estate Planning

close Corporations

- ✓ Corporate Tax Return
- ✓ Provisional Tax Returns
- ✓ VAT, PAYE and UIF Returns
- ✓ Workmans Compensation Commissioner returns
- ✓ Statistics SA Quarterly Reporting
- ✓ Payslips and monthend payroll reporting
- ✓ EMP501 Reconciliations
- ✓ RPS Certificates
- ✓ Annual Financial Statements
- ✓ Tax Consulting
- ✓ Internal Systems Audit
- ✓ Monthly Bookkeeping
- ✓ Monthly Management Packs
- ✓ Budgettrend-forecasting
- ✓ Business Valuations
- ✓ Business Plans
- ✓ Amendments to registration documents with CIPC
- ✓ Conversion from close corporation to company
- ✓ CIPC Annual returns
- ✓ Restoration of deregistered close corporation
- ✓ Tax and Estate Planning